**Finance and Performance Panel Work Plan**

NB This work plan is provisional and is subject to change. Changes made outside meetings are agreed between the Scrutiny Officer and the Chair.

Cabinet items beyond two months in advance are not included on the work plan owing to the greater potential they will move or alternative items of higher priority arise in the meantime.

**22 January 2024 – confirmed reports**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Budget Review Group Report | No | To approve the report of the Budget Review Group for submission to the Scrutiny Committee; and to recommend that the Scrutiny Committee approves the report of the Budget Review Group for submission to Cabinet. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Council Tax Reduction Scheme for 2024/25 | Yes | To consider any proposed changes to the Council Tax Reduction Scheme for 2024/25. | Cabinet Member for Inclusive Communities and Culture | Nigel Kennedy, Head of Financial Services |
| Housing Revenue Account (HRA) Rent Setting Report 2024/25 | Yes | To present the outcome of Oxford City Council’s annual rent review and associated rent setting proposal for 2024/25 in respect of all council dwellings within the Housing Revenue Account, including the setting of associated services and facilities charges. | Deputy Leader (Statutory) – Finance and Asset Management  Cabinet Member for Housing | Nigel Kennedy, Head of Financial Services |
| Corporate KPI Review [presentation] | No | To receive a presentation followed by an opportunity for discussion; and to agree any recommendations. | Leader of the Council | Mish Tullar, Head of Corporate Strategy |
| Exempt Treasury Management Matters [discussion item] | No | To receive a verbal update on exempt matters relating to Treasury Management. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |

**26 March 2024 – provisional reports**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Social Value/Impact in Procurement | No | To consider the report and agree any recommendations. | Deputy Leader (Statutory) – Finance and Asset Management | Annette Osborne, Procurement Manager |
| Scrutiny Performance Monitoring | No | To consider the report and agree any recommendations. | N/A | N/A |
| Integrated Performance Report Q4 2022/23 | Yes | To update Cabinet on finance, risk and corporate performance matters as at 31 March 2023. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Integrated Performance Report Q3 2023/24 | Yes | To receive an update on finance, risk and corporate performance matters as at 31 December 2023. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Exempt Treasury Management Matters [discussion item] | No | To receive a verbal update on exempt matters relating to Treasury Management. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |